

EPHRAIM MOGALE LOCAL MUNICIPALITY

111 Marble Hall | 0450 | Tel: 013-261 8400 | Fax: 013-261 2985

INVITATION TO BID

These are subject to the PPPFA as amended and the Preferential Procurement Regulations 2017 and the General Conditions of Contract and, if applicable, to any special conditions of contract.

Bid No	Description	Requirements	Technical Enquiries	Bid Document Availability	Non-Refundable Bid Fee	Closing Date and Time
EPMLM/8/3/425	Appointment of a service provider for the Provision of Short-term Insurance Brokerage services for a period of 36 months on conventional cover	Relevant registrations with FIA, FSB and other.	H Bopape: 0132618414 / hbopape@emogalelm.gov.za	14/07/2022	R1080.00	11/08/2022 at 12:00
EPMLM/8/3/426	Accommodation and Conference Venue for the Ward Committee Induction Workshop	Relevant previous experience.	S Makua: 0132618406 / smakua@emogalelm.gov.za	12/07/2022	R650.00	25/07/2022 at 12:00

Bid Documents will be available from the cashier's office on the respective dates for the non-refundable bid document fee as indicated above on weekdays during working hours (08:00 to 15:30) or for free download on www.etenders.gov.za.

The project/s will be subjected to functionality (quality) evaluation whereby a minimum qualifying score has to be obtained for bidders to be further evaluated for procurement points. The functionality criterion is as follows per project and further explained in the bid document:

Project No	Functionality Criterion and Weighing:	Minimum qualifying points
EPMLM/8/3/425	Company's Experience=20; Capacity of Key Personnel=20; Methodology=15 Total=55	60%

The municipality will adjudicate and award bids in accordance with the BBBEE status level of contribution using the 80/20 preference point system, where 80 will be allocated to price and 20 to BBBEE level of the contributor. **Bids will remain valid for 90 days after the closing date.**

Completed bids in sealed envelopes, clearly marked with the relevant bid number and description, should be deposited in the bid box situated at the offices of the Ephraim Mogale Local Municipality, 2 Ficus Street, Marble Hall, 0450, where bids will be opened in public. Bids not clearly marked and in sealed envelopes will not be considered.

NB: Bidders should ensure that bids are delivered on time to the correct address. **Late bids will not be accepted.** Ephraim Mogale Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept any bid as a whole. **Any additional communication/addendums that might be issued will be published on the municipal website, notice boards and also on the etender website.**

Administrative queries can be directed to the SCM Unit at 013 261 8450/8462/8496/8448 or by email to ephmlmsupplychain@emogalelm.gov.za



MATLADI TS - MUNICIPAL MANAGER